



Together, Let us light up our lives

**ଓଡ଼ିଶା ବିଦ୍ୟୁତ୍ ନିୟାମକ ଆୟୋଗ**  
**ODISHA ELECTRICITY REGULATORY COMMISSION**  
 BIDYUT NIYAMAK BHAWAN  
 PLOT NO.4, OERC ROAD, SHAILASHREE VIHAR, BHUBANESWAR -751021  
 E-MAIL: oerc@odisha.gov.in / WEBSITE: www.orierc.org

Ref: ADM-27/VIII/ 533

Date: 30.05.2025

**QUOTATION CALL NOTICE FOR SUPPLY AND INSTALLATION OF COMPUTER SCANNER**

Sealed quotations are invited from the Authorized Supplier/ Dealer/ Distributor located at Bhubaneswar having valid documents as mentioned below to Supply the following item(s) in the office of the Odisha Electricity Regulatory Commission, Bhubaneswar.

Sl. No.	Description	Qty (Nos)	Rate per Unit (Rs)	Applicable Tax (GST)	Total Amount (Rs)
1	A4 flatbed colour image scanner with ADF, 3-pass auto duplex scanner Scan speed up to 25ppm (300 dpi). ADF Capacity 50 sheet. Daily Duty cycle: 1500 to 2000 pages OEM warranty 1 year. Make: HP/ EPSON	3			
2	A4 flatbed colour image scanner with ADF single pass auto duplex heavy duty scanner. ADF Scan speed up to 40 ppm/80 ipm (300 dpi), ADF Capacity 100 sheet. Daily Duty cycle: 3000 to 4000 pages OEM warranty 1 year. Make: HP/ EPSON	1			

The interested bidder may submit their sealed quotation by clearly mentioning details of price quoted for supply and installation, applicable statutory taxes (GST) and other requirement such as Model No., Year of Manufacturing, discount extended if any, guarantee/ warranty period, after sales service, delivery and installation period, Dealers/Suppliers authorisation certificate, etc. The bidder should submit their sealed quotations in the Tender Drop Box at Ground Floor of OERC Office on or before **7th May, 2025 by 3.00 PM**. The quotations shall be opened on the same day i.e., **7th May 2024 at 4.00 PM** in the presence of the bidders or their authorized representatives

**Additional Terms and Conditions:**

1. The bidder should undertake that no refurbished components will be used in the quoted products.
2. Bidder shall quote only those products in the bid which are not obsolete in the market and has at least 03 years residual market life i.e. the offered products shall not be declared end-of-life by the OEM before this period.
3. Bidders must quote detailed price and technical break-up separately for each model, strictly as per the prescribed format.
4. Detail availability of warranty extension pack (cost and time period), if any, may be provided.
5. The materials should be delivered within 7 working days from the date of issuance of purchase order to the L1 Bidder/Supplier.
6. The L1 Bidder/Supplier is required to raise the invoice after successfully completion of supply and installation of all item(s) as per the purchase order. The payment shall be made withing 7 working days from the date of receipt of invoice.
7. The competent authority reserves the right to **accept or reject any or all quotations, wholly or in part**, without assigning any reason thereof.
8. The authority reserves the right to **award the purchase order partially** to the L1 vendor depending on the evaluation of item-wise pricing and availability.

**Documents to be enclosed:**

1. Authorization of OEM.
2. PAN & Odisha GST Registration details.
3. Specification models/ catalogues of the materials.

  
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