

**ORISSA ELECTRICITY REGULATORY COMMISSION
UNIT – VIII, BHUBANESWAR – 751012, ORISSA**

APPOINTMENT

Date:15.05.2007

The Commission invites application for the post of Deputy Director (Personnel & Administration) to be filled by deputation/contract.

Post: Deputy Director (Personnel & Administration)

Scale of Pay : Rs.10,650-325-15,850/- per month with usual DA at Govt. rates and other allowances as decided by the Commission from time to time.

Qualification & Experience :

Required Qualification

- (a) Graduate from a recognized university.
- (b) Computer literate with excellent written and verbal communication skills.
- (c) At least 5 years experience in HRD in Govt. Organizations/Public Sector Undertakings or other similar organizations.

Additional/Desirable Qualification

- (a) M.B.A. (HRD) or P.G. Diploma in Personnel Management/Degree in Law.

Age limit : He/She must not have attained the age of 55 years as on 1st June 2007.

Application:

The candidate must submit the followings along with his application-

- A. (i) evidence that he holds the requisite educational qualification,
- (ii) certificates of character and conduct from the head of college in which he has last studied in case of candidates who have not served earlier in any capacity in State Government/Public Sector Undertakings;
- (iii) evidence of age, which should be the High School Certificate, and
- (iv) every person for appointment who has not passed from Oriya Medium School shall produce a certificate that he has passed a test in Oriya equivalent to at least the M.E. Standard, and
- (v) A passport size photograph,

P.T.O.

- B. The candidates are required to forward their applications through proper channel. However, an advance copy may be sent directly by the candidate to save delay and produce the 'No objection certificate' prior to interview, if called for.

The applications must reach this office on or before 14.6.2007 positively.

The Commission reserves the right to cancel the applications found not to be complete in all respects.

SECRETARY